



OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL EXCISE,
Rural Division, 2nd Floor, Silver Arc Building, Opp. Dakshinamurti
School,
Waghawadi Road, Bhavnagar

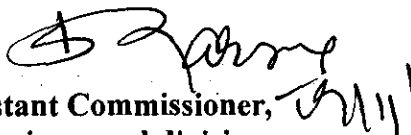
Ph.No: (0278) 2571109

Fax . : (0278) 2571103

**NOTICE FOR INVITING A SEALED QUOTATION FOR HIRING OF 01 VEHICLE FOR
OFFICE USE FOR OFFICES OF THE SUPERINTENDENTS OF CENTRAL EXCISE,
ALANG, RURAL DIVISION, BHAVNAGAR.**

For and on behalf of the President of India, sealed quotations are invited for hiring of One vehicle (non-a/c., preferably having facility of accommodation of seven persons) alongwith driver for use by the offices of the Superintendents of Central Excise, Alang, Manar, Dist. Bhavnagar. The usage of hiring vehicle would be upto 25 days in a month for a maximum of 2000 Kms & 200 hours as per the terms & conditions available at website www.cbec.gov.in and also with the PRO, office of the Assistant Commissioner of Central Excise, Rural Division, Bhavnagar.

Interested parties while submitting quotations, must submit the proforma duly filled in and signed for having accepted the general terms and conditions as per Annexure-I and pre-qualification (Annexure-II) in one envelope and financial bid (Annexure-III) in another envelope. Both the sealed envelope should be placed in another sealed cover super-scribing it "Quotation for Hiring of Vehicle" and addressed to the Assistant Commissioner, Central excise, rural Division, Bhavnagar. by 26.11.2014 up to 18.00hrs. Interested parties may collect copy of requisite annexure from this office during working hours on any working day.


Assistant Commissioner,
Central excise, rural division,
Bhavnagar.

F. No. I/24-02/H.MV/2011-12/Adm

Date: 19.11.2014

Copy to:

- ✓ 1. The Superintendent (system), Rural Division, Bhavnagar for displaying the said letter on the department's Website.
2. PRO, Central Excise, Rural Division, Bhavnagar.

TERM& CONDITIONS:-

1. The vehicle should be of latest model and in good running condition with commercial registration and comprehensively insured with pollution control certificate. New seat cover/towels and fan at the rear seat will have to be provided by the owner.
2. Drivers of the vehicle should be well conversant with Alang, Bhavnagar City routes/Roads.
3. The service provider must have 24 hours working telephone system so that he can telephonically be contacted at short notice and at odd hours and on holidays in case of requirement of vehicle. It would also be essential for the driver to have a mobile phone so that he could be contacted for duty.
4. Each driver shall observe all the etiquette and protocol while performing the duty & shall be neatly dressed.
5. No dead mileage would be payable from contractor's premises to starting point and vice versa. A Log book for the car in the format prescribed by the Ministry, for each of the journey performed, duly signed by the officer, would be maintained and submitted by the contractor along with the bills and duty slips.
6. It will be solely the discretion of the Department to use the said hired vehicle for any official purpose including Saturday, Sunday and Holidays where necessary.
7. Payment of hiring charges will be made on monthly basis. The bills for the use of vehicle accompanied by the duty slips/log books will be preferred after each completed month.
8. It is the sole responsibility of the service provider to obtain all the necessary clearances and permissions from RTO and any other agencies and in case of any default; no charges will be paid by this office.
9. TDS and other taxes as applicable will be deducted from each bill.
10. The vehicle should be in excellent working condition and should be sent only after checking battery, coolant, oil, air tyre pressure.
11. In case of non-availability of the vehicle with the service provider, alternate arrangements are to be made by them.
12. The service provider should have Service Tax Registration or submit an undertaking that he is not liable to pay service tax. The rates offered shall be considered inclusive of all taxes including service tax.
13. The party also has to submit the proof of registration of the service provider/company or firm.
14. The car shall report for duty as and when required maintaining regularity and punctuality.
15. In case of any accident or theft, all the claims arising out of it shall be met by the Party and department (Hirer shall not be liable in any matter whatsoever).

16. Contractor shall ensure that the personnel deployed by him do not have any criminal antecedents.

17. In case repeated violation of the above conditions, the Assistant Commissioner has right to repudiate the agreement immediately. The Assistant Commissioner may also consider imposing appropriate penalty in deserving cases.

ANNEXURE-II

TECHNICAL BID FOR HIRING OF VEHICLE

To be submitted in a separate sealed envelope subscribing "TECHNICAL BID"

1.	Name of the Organization/Firms with full address with pin code, Phone No., e-mail etc.	
2.	Name of the Proprietor	
3.	PAN No. of the Firm as allocated by the Income tax department	
4.	List of the Public Sector/Govt. Organization to which similar Services have been provided by the Contractors/Firms/Agencies during the last 5 years. List of Government Organizations where the Service Provider is currently providing services may also be indicated. (Please attach the job order/service certificate from Govt. Office/ Public Sector), if any	
5.	Registration Certificate obtained from Service Tax Department	
6.	Name & No. of Vehicle offered	
7.	Model No.	
8.	Colour of vehicle	
9.	Date of Manufacturing (How many year old)	
10.	Any other information	

UNDERTAKING (Part of Annexure-II)

1. I/We undertake that, I/We have carefully studied all the terms and conditions of contract as indicated in Annexure-I and understood the parameters of the proposed work and shall abide by them.
2. I/we further undertake that the information given in this tender are true and correct in all respects.

Signature of Authorized person with date: _____

Name & full address: _____

FINANCIAL BID FOR HIRING OF VEHICLE
PFOFORMA FOR QUOTING RATES

To be submitted in a separate sealed envelope subscribing "FINANCIAL BID"

01.	Name & Address of the Contractors, Firms, Agencies	
02.	Name of Proprietor	
03.	Rate quoted per month (Inclusive of all taxes charges/ievies including Service tax)	

Signature of Authorized person with date: _____

Name & Full address: _____

