

# Directorate of Logistics

Customs & Central Excise, 4<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market,  
New Delhi-110003.

F. No.712/172/07-DL(WF) /

Dated the 19<sup>th</sup> September, 2007

To

The Director General / Chief Commissioner	(All)
.....	
The Commissioner of Central Excise / Customs	(All)
.....	
The Commissioner of Service Tax	(All)
.....	
The Director/Commissioner	(All)
.....	

The CDR, CESTAT, New Delhi

Sir/Madam,

**Subject:-**Revised Scheme for grant of cash award to meritorious children of 10<sup>th</sup>/12<sup>th</sup> standard Board Examination-2007 of officers and staff of the Department-Reg

The Governing Body constituted to administer the Customs and Central Excise Welfare Fund and Special Equipment Fund has reviewed the existing scheme for grant of one time cash award at 10<sup>th</sup> and 12<sup>th</sup> level Board Examination to the children of Departmental officers and staff.

A copy of the revised Cash Award Scheme for the academic year 2006-07 i.e for Board Examination-2007 held in March/April, 2007 is enclosed herewith. The Cash Award Scheme-2007 is applicable to officials borne on the strength of Central Excise and Customs including those who are on deputation/working in other Departments/Ministries/Organizations etc.

2. The salient features of the Cash Award Scheme for the year 2007 are given below:

- The scheme has been made gender-responsive by incorporating the following provisions in case of girl child of all categories of the departmental officials:
  - (a) Minimum percentage of marks obtained in Board Examination for grant of cash award has been reduced by 5%;
  - (b) Amount of cash award has been enhanced by 20% i.e amount of each cash award is Rs. 6,000/- for girls as compared to Rs. 5,000/- for boys.

- In case of the children of Drivers the percentage of marks obtained in Board Examination for grant of cash award has been reduced to 65%;
- In case of physically handicapped children of all categories of departmental officials, minimum percentage of marks in Board Examination for grant of cash award has been prescribed as 65%
- Limit on number of cash awards have been done away with. Cash award will be admissible to all children of departmental officials found eligible for grant of cash award as per the scheme.

2. The Jurisdictional Commissioners / Additional Director Generals / Directors are requested to forward applications in the enclosed proforma duly recommended by the Advisory Committee of the respective Commissionerate / Directorate along with an attested photocopy of marksheet; and certificate of disability from the competent authority for physically handicapped children, if applicable, so as to reach this Directorate latest by 31<sup>st</sup> October, 2007.

3. In the case of children of deceased officers, the jurisdictional Commissioner competent to forward the application, will be one from whose office the deceased officer's family is drawing the pension or in whose jurisdiction the family is residing.

4. For physically handicapped children, the benefit of the scheme shall be applicable, subject to the fulfillment of the conditions laid down in the scheme.

5. It is experienced that some representations/applications/nominations have been received after closing date of the receipt of applications/nominations or even after cash awards have been disbursed. Generally, the following main reasons are cited for submission of delayed applications/nominations:

- (i) Application/nomination sent by formations have not been received in the Directorate/Commissionerate;
- (ii) Official was not aware of the scheme and came to know about the scheme in later stage.

Considering that cash award is recognition of performance of children of departmental officials and a welfare measures, though Governing Body has sanctioned in case of delayed applications in a few cases, but to avoid such delays the following procedure may be followed:

- (i) Commissionerates / Directorates should send applications / nominations by Regd. /speed post only. No claim shall be entertained in respect of applications sent by **Ordinary Post**, if not received in this office.
- (ii) Directorate will send acknowledgement of receipt of application / nomination latest by 15<sup>th</sup> of November, 2007.

- (iii) The list of applications received shall also be put on the departmental web site.
- (iv) In case Commissionerates / Directorates do not receive acknowledgement by 30<sup>th</sup> November, 2007 they should take up the matter with this Directorate about inclusion of their applications / nominations. No request for inclusion of any nomination will be entertained after 15<sup>th</sup> December, 2007.
- (v) After scrutiny, a list of eligible candidates for cash award will be put on departmental web site for information to all concerned.

6. Commissionerates / Directorates who have forwarded applications / nominations for cash award for 2007 prior to issue of the revised cash award scheme-2007 should submit fresh applications as per cash Award scheme-2007. It may also be noted that applications/nominations received already as per cash award scheme-2006 will not be considered.

7. You are requested to give wide publicity to the Cash Award Scheme for the academic year 2006-2007 (Board Examination-2007) amongst officers and staff under your jurisdiction, including those on deputation/working to other Departments/Ministries/Organizations.

8. Please note that applications / nominations received after due date i.e 31.10.2007 or incomplete in any respect will not be entertained without making any reference to the concerned Commissionerate / Directorate.

Yours faithfully,

**(T.H.K.GHAURI)**  
**COMMISSIONER**

Encl:

- (i) Cash Award Scheme-2007.
- (ii) Proforma for application.
- (iii) Check list for Commissionerates/ Directorates.

Copy for information to:-

- (i) The Joint Secretary (Admn.), CBEC, New Delhi/Director General C.E.I.B/ Director General, N.C.B/ Chief Commissioner, Authority for Advance Rulings/Competent Authority, SAFEMA/Narcotics Commissioner, C.B.N/Chief Controller of Factories/Commissioner, Settlement Commission with a request to forward applications / nominations of the officials borne on the strength of Customs and Central Excise and presently working under their jurisdiction/charge.

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- (ii) Web master @ cbec.gov.in with a request to put this letter on the web site. Mention may also be made of the scheme in the headlines being flashed.
- (iii) Additional Commissioner / Additional Director (Marine) / Additional Director (Communication) / Joint Commissioner, Directorate of Logistics, New Delhi.
- (iv) Associations (All)
- (v) Notice Board.

**(T.H.K.GHAURI)**  
**COMMISSIONER**

**CASH AWARD SCHEME FOR THE ACADEMIC YEAR 2006-2007  
(BOARD EXAMINATION-2007)**

**A.** For the Children of Group-‘A’, ‘B’ and ‘C’ (other than Drivers) officials including children of deceased officials:

The eligibility conditions (Minimum percentage of marks), number of cash awards and amount of each cash award are given in the table-I below:

**Table-I**

Board Exam.	Stream	Min. % of marks obtained		Number of cash awards	Amount of cash award (Rs.) each	
		Boys	Girls		Boys	Girls
10 <sup>th</sup>	Not applicable	80%	75%	To all eligible nominations.	5,000/-	6,000/-
12 <sup>th</sup>	Science	85%	80%	To all eligible nominations.	5,000/-	6,000/-
	Commerce with Maths	85%	80%			
	Others (Humanities etc.)	75%	70%			

**B.** For the children of Drivers, Group-‘D’ staff and physically challenged children of all categories including children of deceased officials.

The eligibility conditions (Minimum percentage of marks), number of cash awards and amount of each cash award are given in the table-II below.

**Table-II**

Board Exam.	Stream	Min. % of marks		Number of cash awards	Amount of cash award (Rs.) each	
		Boys	Girls		Boys	Girls
10 <sup>th</sup>	Not applicable	65%	60%	To all eligible nominations	5,000/-	6,000/-
12 <sup>th</sup>	All streams (Science, Commerce & Others)	65%	60%	To all eligible nominations	5,000/-	6,000/-

**Conditions for availing benefits for physically challenged (Handicapped) children.**

The benefit under the scheme shall be applicable subject to the fulfillment of the following conditions besides minimum percentage as prescribed in the Table-II in the Cash Award Scheme-2007.

1. The benefit shall be applicable to the following three categories of disabilities:
  - (i) Blindness or low vision;
  - (ii) Hearing impairment and
  - (iii) Locomotor disability or cerebral palsy (includes all cases of orthopaedically handicapped persons)
2. The benefit shall be admissible for disability of 40% or above.
3. An attested copy of certificate of disability issued by State / Central Govt. Hospital or a competent authority as per reservation for physically handicapped persons shall be enclosed by the applicant along with the application for cash award.

**PROFORMA**

**Application for one time Cash Award**

(Tick  $\surd$  in appropriate box where applicable)

1. Commissionerate/Directorate :
2. Name of the Employee (parent) :
3. Category of post held : Gr. 'A'  Gr. 'B'   
: Gr. 'C'  Gr. 'D'
4. Designation :
5. Place of Posting :
6. Name of child (Ward) :
7. Gender of child : Boy  Girl
8. Whether child is Physically Handicapped : Yes  No   
If yes, whether attested copy of certificate from the competent authority is enclosed : Yes  No   
as per conditions laid down in the scheme
9. Board Exam. 10<sup>th</sup> / 12<sup>th</sup> : 10<sup>th</sup>  12<sup>th</sup>
10. Year of Board Exam. : 2007
11. Stream in case of class 12<sup>th</sup> Exam. : (i) Science   
[Science/Commerce with Maths / Others] (ii) Commerce with Math   
(iii) Others
12. Marks obtained :
13. Total Marks :
14. Percentage of marks :
15. Copy of Mark sheet attached : Yes  No

Date

Signature of the applicant

Name of the applicant

Designation

## CHECK LIST FOR THE COMMISSIONERATES / DIRECTORATES

1. Whether recommended of the Advisory Committee attached;:
2. Whether send by speed post / Registered post: