



कार्यालय ,सहायक समाहर्ता ,केंद्रीय उत्पाद शुल्क
OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL EXCISE
दूसरी मंजिल ,सरदार पटेल भवन ,जयश्री सिनेमाँ रोड,

जूनागढ़ ३६२ ००१

2nd FLOOR, SARDAR PATEL BHAVAN, JAYSHREE TALKIES ROAD,
JUNAGADH - 362 001.

दुरभाषा] ०२८५ [२६२४०२४ ,२६२३०९० फेक्स २६५२८०९

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F.No.I/05-01/2015-16/Adm

Dated: 13.10.2015

NOTICE FOR SEALED QUOTATION FOR HIRING OF (01) VEHICLE FOR CENTRAL EXCISE DIVISION, JUNAGADH

On behalf of the Assistant Commissioner of Central Excise, Junagadh, quotations are called for hiring of (01) non A/c Vehicles (Preferably white color) on monthly basis as per the terms & conditions available at website www.cbec.gov.in also with the PRO of office of the Assistant Commissioner of Central Excise, Junagadh.

Sr. No.	Model of the Vehicle	Condition for hiring of Vehicle
1	Maruti SX-4/ Skoda Rapid/ Ford Fiesta/Toyota Etios/ Honda City or other similar vehicle (Standard or Higher Model which is not old more than Two years)	For 30 days, subject to maximum of 2000 Kms in a month.

Interested parties while submitting quotations, must submit the proforma duly filled in and signed for having accepted the general terms and conditions as per Annexure-I and pre-qualification (Annexure-II) in one envelope and financial bid (Annexure-III) in another envelope. Both the sealed envelope should be placed in another sealed cover scrining it "**Quotation for Hiring of Vehicle**" and addressed to the Assistant Commissioner, Central Excise Division, Junagadh, at the captioned address by post or in person by 04-11-2015 up to 17.00 Hrs. The bids will be opened on 05-11-2015 at 15.00 Hrs.

This issue with the approval of the Assistant Commissioner, Central Excise, Junagadh.

(K.C. Dholakia)
Administrative Officer
Central Excise,Junagadh

Copy to :

- 1) The Superintendent(System), HQ. Bhavnagar, with request to displaying the said letter on the department's website please.
- 2) The Supdt(Prev)/PRO, Central Excise, D. O. Junagadh
- 3) Notice Board

ANNEXURE-I

Terms and Conditions for Hiring of Vehicle :

1. The Contract period is from 01.12.2015 to 30.11.2016.
2. The vehicle should be of latest model (April-2014 onwards) and in good running condition with commercial registration and comprehensively insured with pollution control certificate or any other certificate required as per the law.
3. Each quotation should be accompanied by the bid security of Rs. 15,000/- by cheque drawn in favour of Assistant Commissioner of Central Excise, Junagadh. The bid security in the form of cheque of the successful bidder will be retained for the specific time indicated for providing vehicles. If the party fails to provide vehicle within stipulated time, cheque will be forfeited and contract will be awarded to next lowest bidder.
4. On approval of tender/quotation, the vehicle must be supplied from 01.12.2015.
5. The driver of the vehicle should be well conversant with Junagadh, Porbandar, Amreli & Bhavnagar City Routes/Roads.
6. The service provider must have 24 hours working telephone system so that he can telephonically be contacted at short notice and at odd hours and on holidays in case of requirement of vehicle. It would also be essential for the driver to have a mobile phone so that he could be contacted for duty.
7. As far as possible, the vehicles & drivers once deployed should not be changed without prior notice. In case, the vehicle/driver is changed without prior notice and the substitute vehicle/driver is not found suitable, Deptt. is free to engage suitable vehicle on hire. 100% of the charges payable for the day for the new vehicle/driver deployed would be deducted on each occasion.
8. The vehicle would be insured in all respects by the service provider (Full Insurance). In case of any accident or theft etc., all the claims arising out of it will be met by the service provider and this Department (Hirer) shall not be liable in any matter whatsoever. All the vehicles offered should have been registered with RTO as 'Taxi'. Once the bid is accepted, all RTO registration certificates should be submitted for verification.
9. Payment of hiring charges will be made on monthly basis. The bills for the use of vehicle accompanied by the duty slips/log books will be preferred after each completed month.

10. No dead mileage would be payable from the service provider's premises to starting point and vice versa. A log book for the car in the format prescribed by the Ministry, for each of the journey performed, duly signed by the officer, would be maintained and submitted by the service provider along with the bills and duty slips.
11. The vehicle to be hired will not used for any other commercial/personal purpose or any other purpose by the service provider during the contract period.
12. Actual parking charges, toll taxes/inter-state taxes for journeys will be reimbursed along with the hiring charges bill on production of the same.
13. It is the sole responsibility of the service provider to obtain all the necessary clearances and permissions from RTO and any other agencies and in case of any default; no charges will be paid by the Assistant Commissioner.
14. In case of default on part of the service provider to provide the vehicle for more than five occasions during the contract period, the contract will be terminated and awarded to another person at the risk and cost of defaulting service provider.
15. TDS and other taxes as applicable will be deducted from each bill.
16. The vehicle should be in excellent working condition and should be sent only after checking battery, coolant, oil, air tire pressure.
17. The vehicle should invariably reach at the appointed time and place when called and should be sent with full fuel taken in washed up and clean outer and interior condition.
18. In case of non-availability of the vehicle with the service provider, alternate arrangements are to be made by them.
19. The service provider should have Service Tax Registration or submit an undertaking that he is not liable to pay service tax. The rates offered shall be considered inclusive of all taxes including service tax.
20. In case repeated violation of the above conditions, the Assistant Commissioner has right to repudiate the agreement immediately. The Assistant Commissioner may also consider imposing appropriate penalty in deserving cases.

ANNEXURE-II

TECHINCAL BID FOR HIRING OF VEHICLE :

(To be submitted in a separate sealed envelope subscribing “Technical Bid”)

1	Name of the organization/Firms with full address with pin code, telephone No., e-mail etc.	
2	Name of the proprietor/partner	
3	PAN No. of the proprietor or firm allocated by the Income Tax Department	
4	List of the Public sector/Govt. organization to which similar services have been provided during t he last five years. List of Government organization where the service provider is currently providing service may also be indicated. (Please attach the copy of job order/service certificate from any of the agencies) if any	
5	Service Tax Registration No.	
6	Name of the vehicle offered (Please provide complete detail)	
7	Model No.	
8	Color of vehicle	
9	Year of Model (Copy of RC book has to be enclosed with Technical Bid)	

10	Any other information	
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UNDERTAKING (Part of Annexure-II)

1. I/We undertake that, I/We have carefully studied all the terms and condition of the contract as indicated in Annexure-I and under stood the parameters of the proposed work and shall be abide by them
2. I/We further undertake that the information given in this tender are true and correct in all respect.

Signature of Authorized person with Date & Seal _____

Name & Full Address _____

ANNEXURE-III

FINANCIAL BID FOR HIRING OF VEHICLE :

PROFORMA FOR QUOTING RATES

(To be submitted in a separate sealed envelope subscribing “Financial Bid”)

1	Name & address of the Contractors/Firms/Agencies	
2	Name of the Proprietor/Partner	
3	Rate quoted per month (Inclusive of all taxes charges/levies including Service Tax)	

Signature of Authorized person with Date & Seal _____

Name & Full Address _____

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DIVISION, JUNAGADH

On behalf of the Assistant Commissioner of Central Excise, Junagadh, sealed quotations are invited from the reputed firms for hiring of 01 (one) vehicle stationed at Junagadh Division on monthly basis as per the terms & conditions available at website www.cbec.gov.in and also with the PRO of office of the Assistant Commissioner of Central Excise, Junagadh. Interested parties while submitting quotations, must submit the proforma duly filled in and signed for having accepted the general terms and conditions as per Annexure-I and pre-qualification (Annexure-II) in one envelope and financial bid (Annexure-III) in another envelope. Both the sealed envelope should be placed in another sealed cover scribing it "Quotation for Hiring of Vehicle" and addressed to the Assistant Commissioner, Central Excise Division, Junagadh, at the captioned address by post or in person by 04-11-2015 up to 17.00 Hrs.

This has been issued with the prior approval of Assistant Commissioner.

(K.C. Dholakia)

Administrative Officer

Central Excise, Junagadh.

